



Organisation and Authorised Officer form

This form is used to provide the Australian Competition and Consumer Commission, in its role as the Digital ID Regulator, with key information about organisations seeking accreditation to provide services, or approval to participate in the Australian Government Digital ID System (AGDIS) under the *Digital ID Act 2024*.

An organisation should use this form to provide information about:

- the organisation that is applying to be accredited, or approved to participate in the AGDIS
- the Authorised Officer for the organisation – the person who has authority to act on behalf of the organisation. For example, an authorised officer could be a director, secretary or office holder of the organisation, or another position that can be verified on the organisation’s business record
- primary contact person/s for the organisation.

This form is also used to provide consent for the electronic service of documents and notices under the Digital ID legislation.

When submitting applications relating to accreditation or approval to participate in the AGDIS, an organisation can reattach a submitted Organisation and Authorised Officer form to identify the organisation that the application relates to.

Where an organisation holds an existing accreditation, or approval to participate in the AGDIS, this form can be used to update the organisation’s Authorised Officer and primary contact/s.

Organisation information

Organisation name

Foreign entity

ABN (Australian Business Number) – for Australian organisations

ARBN (Australian Registered Body Number) – for foreign entities

Organisation sector type

Organisation type

Organisation email

Organisation phone

Website

Organisation Address

Street address line 1

Street address line 2

City

State

Postcode

Country

Consent for electronic service of notices and other documents

Does the organisation consent to notices and other documents under the Digital ID legislation being given by email to the Organisation email above?

Yes

No

Authorised Officer information

Authorised Officer – person who has authority to act on behalf of the organisation

First name

Last name

Position

Work email

Work phone (optional)

Primary contact person/s information

First name

Last name

Position

Work email

24/7 phone (optional)

First name

Last name

Position

Work email

24/7 phone (optional)

First name

Last name

Position

Work email

24/7 phone (optional)

Form completed by:

Date: